



CENTRAL PUBLIC WORKS DEPARTMENT

OFFICE MEMORANDUM

No. DG/SE/CM/ENLIST. RULES/Misc./20

ISSUED BY AUTHORITY OF DIRECTOR GENERAL, CPWD

NIRMAN BHAVAN, NEW DELHI

DATED: 18.03.2020

Subject: Assessment of Quality for completed/ongoing works as per Enlistment Rules 2017 & Enlistment Rules 2019

The cases for enlistment of contractor in Class-I(A), I(AA), I(AAA) and I(Super) category as per Enlistment Rules 2017 & 2019 are pending in the Directorate. It is clarified that proforma for enlistment as per Enlistment Rules 2017 & Enlistment Rules 2019 are different and are appended herewith. Accordingly the inspecting officers are advised to follow the prescribed proformas for sending the inspection reports.

This issues with the approval of DG, CPWD.

Encl: As above.

(V.P. Sahu)

Superintending Engineer(C&M)

Issued from file no. CSQ/CM/18(4)/2020

e-file No. 9087159

Copy to:-

All the CPWD/PWD officers for necessary action please.

18/03/2020

Superintending Engineer(C&M)

Annexure-IV-A (Refer Rule 10) (ER-2019)
(modified ER 44 dt. 22.11.2019)

Assessment of Quality for Fresh Enlistment for ongoing/completed works

Name of Work:-

Date of receipt of reference from Enlistment Authority:-

Date of Inspection:-

Date of submission of report:-

A. General Observation & Operational Aspects	Yes/ No	Remarks
1. Availability of approval from local bodies in case of Construction of Private Buildings.		
2. Availability of approved Structural drawings		
3. Observation on seepage/ leakage in the Building		
4. Whether Line & level Maintained		
5. In case of basement, observation on seepage, if any.		
6. Any Structural defects / distress observed. If yes give details		
7. Whether safety measures adopted at site as per CPWD Safety Code and or govt. guidelines are adequate or not .		
8. Whether the Welfare facilities provided to labour as per Clause 19 H of GCC for CPWD Works/and or govt. guidelines are adequate or not		
9. Whether AHU getting automatically switched off and fire damps closed in case of fire signal		
10. Whether thimbles used for termination of wires in DBs, EBDs & Panels?		
B. Quality of Work (Maximum marks in each attribute=10)	Marks Assessed	
1. Quality of plaster/ finishing		
2. Quality of R C C / C C Work		
3. Quality of Flooring		
4. Quality of Wood Work		
5. Quality of Steel Work / Aluminium Work		
6. Quality of Plumbing and Sanitary Installation		
7. Quality of Workmanship		
8. Quality of Waterproofing		
9. If cladding done, observation on efficiency/ quality of cladding /Brick work		
10. Quality of internal electrification work		
11. Quality of DBs, EBDs& Panels?		
12. Quality of E&M equipments, panels & feeder pillar.		

13. Quality of fire alarm system/ fire fighting system		
14. Quality of Air Conditioning work.		
15. Quality of Sub-station based on complete live diagram, capacitor panel, power factor, insulating Mat, cleanliness, cable termination, earthing pits, earthing of transformer / DG sets.		
16. Any Other aspect (To be elaborated)		
Average Marks (To be awarded out of 100 Marks based on average of marks assessed on each attribute mentioned at B above).		
Note:- All the above parameters may be considered for assessing the overall quality of work executed by the contractor. Relevant Documents & Photographs must be attached with the inspection report. In case, any attribute is not applicable, the same may not be included in assessment and mentioned as not applicable (N/A)		
C. Grading on capability of contractor for ongoing works.		
Parameters	Marks Assessed on a scale of 20	
i. Technical proficiency (Max. 4 marks)		
ii. Financial soundness (Max. 4 marks)		
iii. Mobilizations of adequate T&P (Max. 4 marks)		
iv. Mobilizations of man power (Max. 4 marks)		
v. General behaviour (Max. 4 marks)		
Total Marks		
D. Grading on capability of contractor for completed works		
Sl. No.	Parameters	Marks accessed on a scale of 20
1.	Line & Level maintained (Max. 4 marks)	
2.	Structural defects/distress (Max. 4 marks)	
3.	Observations of on seepage/leakage(Max. 4 marks)	
4.	Thimbles used for termination of wires in DBs, EDBs & Panels(Max. 4 marks)	
5.	Layout of service pipes, proficiency in installation of sanitary/water supply lines & fittings. (Max. 4 marks)	
	Total	

For ongoing work is C is applicable and for completed D is applicable.

Signature of the inspecting officers
(with Name, Date & Seal)

PERFORMANCE REPORT OF ONGOING WORKS/RECENTLY COMPLETED WORKS (ER-2017)

PART I

1.	Name & Address of Contractor	
2.	Name(s) of Proprietor/Partners	
3.	Class, Category and Enlistment No.	
4.	Name & address of enlisting authority	
5.(A)	Name of Work	
5(B)	Services included	
i.	Civil Services included (Water supply and sanitary installation, Drainage work and Water proofing work)	
ii.	Internal Electrical Installation included	Yes/No
iii.	E&M services included (Fire fighting, Fire alarm, HVAC, Lift, Electrical Sub Station and DG Set)	
6.	Agreement No.	
7.	Name & Address of C.P.W.D. Division	
8.	Brief details:	
	Estimated Cost (Civil + Electrical + Horticulture)	
	Tendered amount (Civil + Electrical + Horticulture)	
	Stipulated date of Commencement	
	Stipulated date of Completion	
	Actual date of completion	
	Upto date percentage progress, if work in progress	
	Gross amount of work done	
	Amount of compensation levied, if any	
	Amount of reduced rate items, if any	
	Did the contractor go for arbitration?	
	If yes, total amount claimed and amount awarded, if any	

PART – II

9.0 Contract Performance:

S.N.	Status of Contract	Remarks (Yes/No/NA)
9.1	Successful Completion of Work	
9.2	Determination of Contract	
9.3	Part work done at the risk and cost of Contractor	
10.0	Quality of work	Outstanding/Very good/Good/Poor
11.0	Comments on capability of contractor	
11.1	Technical proficiency	Outstanding/Very good/Good/Poor
11.2	Financial soundness	Outstanding/Very good/Good/Poor
11.3	Mobilizations of adequate T&P	Outstanding/Very good/Good/Poor
11.4	Mobilizations of man power	Outstanding/Very good/Good/Poor
11.5	General behavior	Outstanding/Very good/Good/Poor

Signature of Officer not below the rank of Chief Engineer
(Designation & Address)

INSPECTION REPORT OF ALREADY COMPLETED WORKS FOR CLASS-I(A)/ I(AA)/ I(AAA)/ I(SUPER) (ER-2017)

1. Name of Work :
2. Name of Agency :
3. Agreement No. and Date :
4. Date of Physical Completion of Work :
5. Brief Description of Building Inspected :
6. Whether Composite Work of Building or Civil Building Work
[To be indicated as per definition in Enlistment Rules] :
7. Services included in the work ----- (Strike out whichever is not applicable)
 - (a) Water Supply : Yes/No
 - (b) Sanitary Installations : Yes/No
 - (c) Drainage Work : Yes/No
 - (d) Water Proofing Work : Yes/No
 - (e) Internal/External Electrical Installation : Yes/No
 - (f) E&M Services Included
 - i. Fire Fighting : Yes/No
 - ii. Fire Alarm : Yes/No
 - iii. HVAC : Yes/No
 - iv. Lift : Yes/No
 - v. Electrical Sub Station : Yes/No
 - vi. DG set : Yes/No
8. Amount of Work
 - (a) Gross Amount of Work Done :
 - (b) Whether the TDS for the amount of work paid
has been verified from the Form 16A/26AS : Yes/No
9. Whether photographs of the work inspected have been enclosed : Yes/No
10. Quality of Work : Outstanding/Very Good/Good/Poor

Sd/-
Superintending Engineer

CPWD -----

Sd/-
Chief Engineer

CPWD -----